

## Youth Work Lead Job Description

<b>Job Title:</b>	Youth Work Lead
<b>Contract Type:</b>	12 month fixed-term, Part-time
<b>Hourly rate of pay:</b>	£10.50 (& Employee Benefits)
<b>Hours of work per week:</b>	20 (regular evenings, weekends and occasional bank holidays included)
<b>Responsible to:</b>	Teesdale Operations Director
<b>Responsible for:</b>	Youth Workers (Teesdale) & Volunteers
<b>Location:</b>	YMCA North Tyneside, Teesdale area: Including Barnard Castle, Cockfield, Evenwood and wider County Durham area

### Organisational Context:

YMCA Teesdale is part of YMCA North Tyneside (YMCA NT). YMCA NT is a Voluntary Sector Organisation undertaking youth and community programme work in areas of North Tyneside, South Tyneside, and Teesdale. We are part of the worldwide YMCA movement, which started in London in 1844 has grown to become the world's largest and oldest youth movement. Now, more than 175 years later, YMCA is operating in 119 countries, with 64 million people reached annually around the world. Guided by our Christian values, we believe everyone has potential, and we serve our communities so that all can hope, belong, contribute and thrive.

### Job Purpose:

To develop and deliver the youth work within the Teesdale area to ensure that all youth workers that are delivered aims to empower young people. The post holder will manage a small team of youth workers in order to support the delivery of our youth work.

### Main Duties & Responsibilities:

The main responsibilities of the Youth Work Lead are to oversee the staff, development and delivery of youth work provision in the Teesdale area. This includes:

- Plan, develop and deliver face to face, street based, centre based on digital youth work in Teesdale and surrounding areas
- Adapt our youth work programmes to the changing needs of the young people and the local community



- Work with, build and develop relationships with key partners and other agencies in the local area including; police, Secondary Schools, partner organisations, Local Councils, etc
- Provide effective leadership and management to staff and volunteers, including identifying personal development needs, training opportunities, one to ones and some additional HR responsibilities
- Provide staff rotas in a timely manner ensuring adequate cover is provided and budgets are adhered to
- With the support of the Operations Director (Teesdale) oversee recruitment and effective support of volunteers
- Build strong relationships with all staff and volunteers
- Maintain quality of service provision including giving direction to other workers and volunteers
- Maintain personal and professional development to meet the changing demands of the job, participate in appropriate activities and encourage and support staff and volunteers in their development and training.
- Work with the team in Teesdale to deliver excellent service to our beneficiaries
- Develop and implement programmes in response to the needs and pace of young people
- Lead and support the delivery of our youth work programmes, build professional relationships with all involved
- Be creative and innovative in the delivery of programmes that fit the wider organisational strategy
- Work directly with and encourage young people to reach their full potential by creating and developing positive and professional relationships
- Establish contact and maintain relationships with young people and their families through a youth work approach.
- Initiate dialogue with young people that will lead to a greater uptake of existing services
- Raise young people's awareness of the issues which affect them and their community
- Continually evaluate and monitor the work delivered.
- Carry out relevant administration in support of the smooth running of the youth work projects and the procedures of YMCA
- Create a welcoming, helpful and caring environment.
- Identify suitable funding streams for projects with support from Teesdale Operations Director

### **General:**

It is in the nature of the work at YMCA North Tyneside that tasks and responsibilities are in many circumstances unpredictable and varied, therefore, this job description is not an exhaustive list of duties and responsibilities but is intended to reflect a range of duties the post-holder will perform in line with their remuneration. The job description will be reviewed regularly and may be changed in the light of experience and in consultation with the post-holder.

This role will involve liaison with senior management, CEO and the board of trustees to review and assure exceptional delivery of the strategic plan and the organisational mission and vision.



This post requires proof of right to work in the UK, satisfactory references and a satisfactory enhanced DBS Disclosure.

**Equal Opportunities:**

YMCA North Tyneside is committed to eliminating discrimination and encouraging diversity amongst the workforce. We aim to be an equal opportunities employer and we are determined to ensure no applicant or employee receives less favourable treatment on the grounds of gender, age, disability, religion, belief, sexual orientation, marital status, or race, or is disadvantaged by conditions or requirements which cannot be shown to be justifiable.

